

FAIRFIELD PARKS AND RECREATION BOARD

MINUTES

September 21, 2021

The monthly meeting of the Fairfield Parks and Recreation Board occurred on Tuesday, September 21, 2021 at the South Trace Clubhouse. The meeting was called to order at 5:58pm. Parks Board members in attendance were Doug Meece, Gwen Ritchie, Leslie Besl, and Scott Clark. A motion was made and seconded to excuse 2nd Ward Representative, Dan Prior. The motion was approved and Parks Board Member Dan Prior was excused. Another motion was made and seconded to excuse 4th Ward Representative, Paul Assum. The motion was opposed and Board member Paul Assum was not excused. Staff members in attendance were Tiphonie Mays, Parks Director, Brad Williams, Recreation Superintendent and Molly McGraw, Board Secretary.

APPROVAL OF MINUTES:

A motion was made and seconded to approve the minutes from the August, 2021 meeting. The motion was passed unanimously and the minutes were approved.

REPORT OF OTHER BOARDS & COMMISSIONS / AD HOC COMMITTEES:

Planning Commission:

Gwen informed the Board that the Planning Commission approved two new Churches along Route 4. The Planning Commission also approved a new Body Shop, as well a modification plan for Emerald Lake neighborhood.

Environmental Commission:

Director Mays reported that the Environmental Commission Committee is looking at potentially starting a partnership with Tim McClelland, Groundwater Consortium Manager to work on river clean up and water festivals.

Cultural Arts Advisory Commission:

Director Mays informed that the Cultural Arts Advisory Commission met to judge the artwork for the Community Artist Showcase. There were 79 total pieces of artwork, 44 were submitted to be displayed. The Gallery Opening will take place on Friday, September 24 at 6:00 PM.

School Board Report:

Scott Clark informed the Board that the School held their open forum meeting and approximately 15 participants attended. Scott reported that masks are not mandated in the schools. Fairfield's Homecoming

parade will be held on Friday, October 8th at 5 PM, and the Homecoming dance will be held on Saturday, October 9th on Fairfield's football field.

Golf Course Ad Hoc Committee:

Doug Meece reported that the Golf Course Ad Hoc Committee did not have a meeting this month. The golf course is working on a few projects including: seeding the backside of Hole 18, aerating all of the fairways, tree removal throughout the course, and an updated golf cart lease beginning in 2022.

City Council Report:

Leslie Besl reported that the last Council Manager Briefing discussed possibly adopting automatic meter readers throughout the City. Besl also informed the Parks members that the search for a new City Manager has been suspended until January 1, 2022.

REPORT FROM THE DIRECTOR:

Director Mays distributed and reviewed the monthly financials of year to date revenue and expenses with the Board members.

A few improvements have been approved at Oakwood Park, including Phase II, completing the trail loop around the park, and restriping the courts with Chad Brown. Restriping the courts are to begin within the next few weeks.

Mays informed the Board that bids for the construction of the Overlook Pavilion at Harbin Park will open on September 27, 2021.

Mays informed the board that the asphalt has been laid for the Pickle Ball courts located at Harbin Park. Fencing, posts and nets are next on the agenda. Thirty days must pass before painting and striping. The estimated date for the Pickle ball courts to be ready is October 31, 2021.

Mays discussed that the patio at the Elisha Morgan Mansion is completed, and the department is now waiting for the Awning to be installed.

SPECIAL GUEST PRESENTATION:

Parks Recreation Superintendent, Brad Williams presented a resolution to enter into agreement with Yamaha Golf Carts from 2022-20224 (opt 2025-2027). The Fairfield Greens Golf Course will not be renewing the six-year agreement with EZ-Go Golf Cart. New features to the Yamaha Golf Carts include an all green fleet cart, split windshield, USB charging ports, sand bottles, and the request of GPS tracking. GPS tracking allows Geo-fencing and scheduled lockdown to turn off all carts. The lease includes a total of 95 golf carts and 3 utility carts for both North Trace and South Trace Golf Courses. Yamaha's bid came to a total of \$76,320 for the three-year lease.

Mr. Williams updated Board members on the patio renovation plans for the South Trace Clubhouse. Two additional bays will be added to the current patio, along with clear roll-up garage doors with glass panels. A total of 42ft x 32ft will be added to the current patio, resulting in a total of 1,984 square foot patio. Exhaust fans and heaters will be included in this addition. Construction is estimated to begin after November 1, 2021.

Old Business:

None

New Business:

Resolution 2021-11: Harbin Park Pavilion Structure. Chair Doug Meece read the resolution to the Board members and called for a vote. The resolution passed unanimously.

Resolution 2021-12: Golf Cart Lease 2022-2024 (opt 2025-2027). Chair Doug Meece read the resolution to the Board members and called for a vote. The resolution passed unanimously.

Resolution 2021-13: Harbin Park Play Area Concept. Chair Doug Meece read the resolution to the Board members and called for a vote. The resolution passed unanimously.

Director Tiphonie Mays requests a special Parks Board meeting to approve the Harbin Park Overlook construction contract. The Parks Board Special meeting will be held on Monday, September 27, 2021 at 5:30 PM at the Fairfield City Building, 5350 Pleasant Avenue, Conference Room A.

Meeting Schedule:

The next scheduled meeting of the Parks and Recreation Board will be held at 6:00 PM on Tuesday, October 19, 2021 at the Elisha Morgan Mansion, 6181 Ross Road, Fairfield OH, 45014.

Executive Section:

None

Adjournment:

The Parks Board meeting adjourned at 7:19 PM.

Molly J. McGraw
Board Secretary