

FAIRFIELD PARKS AND RECREATION BOARD

SPECIAL MEETING MINUTES

September 27, 2021

A special meeting of the Fairfield Parks and Recreation Board was conducted on Monday, September 27, 2021 at the Fairfield City Building. Chairman Doug Meece called the meeting to order at 5:30 PM. Board Members in attendance were: Doug Meece, Gwen Ritchie, Dan Prior and Scott Clark. A motion was made to excuse City Council Representative, Leslie Besl. The motion was approved and Parks Board Member Leslie Besl was excused. Another motion was made to excuse 4<sup>th</sup> Ward Representative, Paul Assum. The motion was opposed and Board Member Paul Assum was not excused. Staff members in attendance were Tiphonie Mays, Parks Director; Parks Maintenance Superintendent, Bob Schappacher; and Molly McGraw, Board Secretary. Also in attendance was audience member, Steve Wolterman, Clemmons & Wolterman Law Firm.

**New Business:**

Director Mays informed the Board the purpose of this Special Meeting was to accept the bid for the Harbin Park overlook construction from Alpha Demolition, at \$567,000.

Resolution 2021-14: *To authorize the Acting City Manager to enter into an agreement with Alpha Demolition, for the Harbin Park Overlook construction project in accordance with the proposal on file in the office of the City Manager.*

In order for this issue to be presented at the City Council meeting on Tuesday, October 12, 2021, it is necessary to have Parks Board's approval of Resolution 2021-14. The Board members present unanimously approved Resolution 2021-14: Harbin Park Overlook Construction.

Director Mays also presented the design and pricing for Resolution 2021-15: *To authorize the Acting City Manager to enter into agreement with CXT Restrooms for the purchase of custom-built structure for the Harbin Park Overlook Renovation Project through the Federal Cooperative Purchasing Contract #030117-CXT with Sourcewell Direct Purchasing.* The Board members present unanimously approved Resolution 2021-15: Harbin Park Restroom Contract.

**Adjournment:** The Parks and Recreation Board meeting adjourned at 5:40 PM

Molly J. McGraw  
Board Secretary