

Business Registration

REASON FOR REGISTRATION

- ☐ COURTESY WITHHOLDING (for employee's resident municipality)
- ☐ WORKPLACE WITHHOLDING (for employees working in Fairfield)
- ☐ NET PROFIT ACCOUNT (doing business in Fairfield)

of Employees Working in Fairfield: _____ Start Date: _____

of Employees Residing in Fairfield: _____ Start Date: _____

TYPE OF BUSINESS

- ☐ Corporation ☐ Non-Profit
- ☐ S-Corp ☐ Estate/Trust
- ☐ LLC ☐ Sole proprietor/LLC
- ☐ Partnership

Fiscal Year End: _____

Type of Product/Service: _____

COMPANY INFORMATION (Include physical address of work performed within Fairfield.)

Name: _____

D/B/A: _____

Fairfield Location: _____

Landlord Name/Address: _____

Mailing Address: (for tax forms, if different from above.)

Contact Person _____

Telephone Number: _____

Federal ID #: _____
(FID used for submitting withholdings)

Federal ID #: _____
(FID used for reporting net profit/loss)

SSN: _____
(Required if sole proprietor)

***Please note that your Federal ID will serve as your Fairfield account number for withholding and net profit accounts.**
(i.e. XX-XXXXXXXW and XX-XXXXXXXC)

☐ Quarterly Withholding

☐ Monthly Withholding (over \$200/mo.)

☐ Semi-Monthly Withholding

Payroll Company: _____

ADDITIONAL INFORMATION (Required.)

☐ Yes ☐ No **This company replaces a company previously registered:** _____
(Name)

FID (Net Profit): _____ FID (Withholding): _____

☐ Yes ☐ No **This company is a small employer.** (under \$500,000 in gross revenue during previous year.)

☐ Yes ☐ No **This company is a contractor.** (Attach list of subcontractors.) Contract Amount: \$ _____

☐ Yes ☐ No **This company leases employees.** (Name of leasing company): _____

Name/Address of Corporate Officers (Attach list.): _____

If your payroll provider requires verification of your Fairfield account number, fax them a copy of this form to verify Fairfield uses your FID as our account number.

(Print Name)

(Title)

(Phone Number)

(E-Mail)

(Signature)

☐ I hereby verify that the above information is true and correct.